

# Recommendation Forms

**Principal / Counselor**

Date: \_\_\_\_\_

Please send this recommendation to the following schools:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of Student: \_\_\_\_\_ Candidate for grade: \_\_\_\_\_

Personal Qualities:

	Superior (Top 10%)	Above Average	Average	Below Average	No Basis for Evaluation
Respect for Others					
Cooperation					
Sense of Service					
Responsibility					
Self-Confidence					
Initiative					
Integrity & Honesty					
Interaction with Faculty					
Leadership					
Sense of Humor					
Maturity					

How long have you known the student \_\_\_\_\_

Has the student studied a Foreign Language?     Yes     No

Which Language? \_\_\_\_\_ Number of years? \_\_\_\_\_ Classes per week? \_\_\_\_\_

Which language(s) are spoken in the home \_\_\_\_\_

Does this student have any special talents or has the student received any award or recognition?

\_\_\_\_\_

Is the student habitually tardy or absent?     Yes     No    If yes, please elaborate:

\_\_\_\_\_

\_\_\_\_\_

# Recommendation Forms

Is the student in good standing with your school?  Yes  No If no, please elaborate:

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Has the student been disciplined for a severe infraction?  Yes  No If yes, please elaborate:

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Please describe any special teaching or testing accommodations/modifications that have been provided for the student.

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Please describe any personal characteristics and/or academic strengths/weaknesses which may be relevant to his student's performance in school.

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Check One:  Highly recommend  
 Recommend  
 Recommend with reservations  
 Do not recommend

If this answer is "Do not recommend" or "Recommend with reservations", please explain.

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If you have any additional information that will be helpful to the Admissions Committee in evaluation the student's application, please comment.

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Form completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name of School: \_\_\_\_\_ Phone: \_\_\_\_\_

# Recommendation Forms

**Math Teacher**

**Date:** \_\_\_\_\_

Name of Student: \_\_\_\_\_ Candidate for grade: \_\_\_\_\_

General Academic Ability: \_\_\_\_\_ Superior \_\_\_\_\_ High Average \_\_\_\_\_ Average \_\_\_\_\_ Below Average

<b>Academic Skills</b>	<b>Usually</b>	<b>Frequently</b>	<b>Sometimes</b>
Listens to and follows teacher's directions			
Is attentive to group discussions/activities			
Contributes appropriately to group discussions/activities			
Demonstrates ability to work independently			
Perseveres in spite of difficulty			
Works cooperatively			
Enjoys new challenges			
Exhibits problem-solving abilities			
Expresses written ideas clearly			
Expresses verbal ideas clearly			
Is self motivated			
Is intellectually curious			
Is prepared for class			

<b>Math Ability</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>
Computational skills			
Problem-solving skills			
Mathematical reasoning			
Mathematical application			

	<b>Usually</b>	<b>Frequently</b>	<b>Sometimes</b>
Responds positively to constructive criticism			
Establishes friendships easily			
Is comfortable in a group			
Is respected by faculty			
Is respected by peers			

## Recommendation Forms

	Usually	Frequently	Sometimes
Respects others			
Demonstrates self control			
Demonstrates appropriate behavior			
Exhibits emotional maturity			
Demonstrates appropriate energy level			
Demonstrates integrity and honesty			

Is the student habitually tardy or absent?  Yes  No If yes, please elaborate:

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Has the student been disciplined for a severe infraction?  Yes  No If yes, please elaborate:

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Please describe any special teaching or testing accommodations/modifications that have been provided for the student.

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Are parents supportive of school policies?  Yes  No

Are parents responsive to school suggestions?  Yes  No

Please check the most appropriate placement for this student next year:

Pre-Algebra

Algebra I

Algebra II

Accelerated Algebra

Geometry

Accelerated Geometry

Check One:  Highly recommend

Recommend

Recommend with reservations

Do not recommend

## Recommendation Forms

If this answer is "Do not recommend" or "Recommend with reservations", please explain.

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If you have any additional information that will be helpful to the Admissions Committee in evaluation the student's application, please comment.

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Form completed by: \_\_\_\_\_ Title: \_\_\_\_\_

Title: \_\_\_\_\_ Email: \_\_\_\_\_

Name of School: \_\_\_\_\_ Phone: \_\_\_\_\_

# Recommendation Forms

English Teacher

Date: \_\_\_\_\_

Name of Student: \_\_\_\_\_ Candidate for grade: \_\_\_\_\_

General Academic Ability: \_\_\_\_\_ Superior \_\_\_\_\_ High Average \_\_\_\_\_ Average \_\_\_\_\_ Below Average

<b>Academic Skills</b>	<b>Usually</b>	<b>Frequently</b>	<b>Sometimes</b>
Listens to and follows teacher's directions			
Is attentive to group discussions/activities			
Contributes appropriately to group discussions/activities			
Demonstrates ability to work independently			
Perseveres in spite of difficulty			
Works cooperatively			
Enjoys new challenges			
Exhibits problem-solving abilities			
Expresses verbal ideas clearly			
Is self motivated			
Is intellectually curious			
Is prepared for class			

<b>Communication Skills</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>
Clarity of writing style			
Ability to speak ideas verbally			
Grammar/mechanics skills			
Reading rate and fluency			
Reading Comprehension			
Knowledge and use of vocabulary			
Organization and study habits			

	<b>Usually</b>	<b>Frequently</b>	<b>Sometimes</b>
Responds positively to constructive criticism			
Establishes friendships easily			
Is comfortable in a group			
Is respected by faculty			
Is respected by peers			

## Recommendation Forms

	Usually	Frequently	Sometimes
Respects others			
Demonstrates self control			
Demonstrates appropriate behavior			
Exhibits emotional maturity			
Demonstrates appropriate energy level			
Demonstrates integrity and honesty			

Is the student habitually tardy or absent?  Yes  No If yes, please elaborate:

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Has the student been disciplined for a severe infraction?  Yes  No If yes, please elaborate:

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Please describe any special teaching or testing accommodations/modifications that have been provided for the student.

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Are parents supportive of school policies?  Yes  No

Are parents responsive to school suggestions?  Yes  No

Check One:  Highly recommend  
 Recommend  
 Recommend with reservations  
 Do not recommend

If this answer is "Do not recommend" or "Recommend with reservations", please explain.

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If you have any additional information that will be helpful to the Admissions Committee in evaluation the student's application, please comment.

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Form completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name of School: \_\_\_\_\_ Telephone: \_\_\_\_\_